



Samuel Jackman Prescod Institute of Technology

BUSINESS STUDIES DIVISION

Semester 1: 2020-2021

18 January 2021 to 22 January 2021

CERTIFICATE PROGRAMMES

| DATE | TIME | COURSE CODE & NAME | CLASS(ES) | LOCATION |
|---------------------|---------|---|--------------------------|----------|
| TUESDAY, 19 JANUARY | 9:30 AM | BUSINESS ENGLISH 1 (ENGL1211) | CAT, COA1, COA2, COA3 | Online |
| FRIDAY, 22 JANUARY | 9:30 AM | OFFICE ADMINISTRATION 1 (OFAD1111) | CAT, COA1, COA2, COA3 | Online |



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DIPLOMA PROGRAMMES

| DATE | TIME | COURSE CODE & NAME | CLASS(ES) | LOCATION |
|-----------------------|---------|--|-----------------|----------|
| MONDAY, 18 JANUARY | 9:30 AM | BUSINESS COMMUNICATIONS 1 (COSK2211) | DAT, DOA1, DOA2 | Online |
| WEDNESDAY, 20 JANUARY | 9:30 AM | MANAGERIAL AND COST ACCOUNTING 1 (ACCT2311) | DAT | Online |
| FRIDAY, 22 JANUARY | 9:30 AM | FINANCIAL ACCOUNTING 1 (ACCT2311) | DAT | Online |