



# IMPORTANT INFORMATION ON ENTRY REQUIREMENTS & PREREQUISITES

**2 semesters are equivalent to one (1) academic year of study**

## ENTRY REQUIREMENTS/PREREQUISITES

- Applicants **MUST be at least 16 years old** by August 31, 2024.
- Applicants to the Certificate in Nursing Auxiliary Studies **MUST be at least 18 years old** by August 31, 2024.
- Applicants **MUST** submit **only one application**.
- Applicants who do not possess Caribbean Secondary Education Certificate (CSEC.) Mathematics or English or City & Guilds passes in Mathematics or English at the time of the application are required to write the Samuel Jackman Prescod Institute of Technology (SJPI) Entrance Examination.
- Online applicants **MUST** submit to the Institute a **valid form of identification** and proof of their qualifications when applying.
- Applicants who were born outside of Barbados are required to submit original documentation containing their immigration status along with copies to the Student Services Division one week after the application is submitted online or with the application form.
- Applications will not be accepted or processed without the required documentation.
- The **early closing date** for all full-time applications is **Sunday, March 31, 2024**.
- The **late closing date** for all full-time applications is **Tuesday, April 30, 2024**.
- **The late application fee is \$40.00.**

## PROGRAMME

### Diploma in Accounts Technology

## PREREQUISITES

SJPI Certificate in Business Studies or 4 CSEC General Proficiency or equivalent including English Language, Mathematics and Principles of Accounts

### Diploma in Office Administration

SJPI Certificate in Business Studies or 4 CSEC General Proficiency or equivalent including English Language, Office Administration or Principles of Business, Information Technology or Electronic Document Preparation and Management (EDPM)

**APPLY ONLINE**

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**246-535-2200**



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